

## LEGAL NOTICE TO BIDDERS

Sealed bid proposals for janitorial supplies as specified in the enclosed documents will be received at:

Obion County Board Of Education  
1700 N Fifth Street  
Union City, TN 38261

Bids must be submitted by 11:00 a.m., Tuesday, June 16, 2015. Bids will be opened at that time.

Obion County Board Of Education  
1700 N Fifth Street  
Union City, TN 38261

General instructions to bidders and copies of product specifications have been enclosed with this notice.

The Obion County Board of Education reserves the right to reject any or all bids to waive information therein. Any bids received after the scheduled date, will be returned to the bidder unopened.

Contracts will be awarded to the responsible bidder submitting the lowest proposals complying with the conditions of the specifications provided that, in the opinion of the Obion County Board of Education, the bid is reasonable and is in the interest of the Board to accept it. The successful bidder, to whom awards are made, will be notified at the earliest practical date.

Bids are to be enclosed in a sealed envelope, with the notation, “**Janitorial Bid Enclosed**” on the face thereof.

### **BIDS SHALL BE SUBMITTED IN DUPLICATE.**

The bidder should be advised that the sealed proposal represents a binding and firm commitment to the Obion County Board of Education until the merchandise is delivered and in the possession of the Board of Education.

Phil Graham

Director of Building & Grounds

## GENERAL INSTRUCTIONS TO BIDDERS

1. All prices are to be firm beginning with acceptance through June 30, 2016.
2. Prices are to be quoted on materials furnished and delivered on an “AS NEEDED” basis.
3. Bids are to be accompanied with MANUFACTURER’S specification and/or laboratory analysis. Buyer will be the final judge of equality.
4. Specified quantities are for PLANNING ONLY. The buyer may choose more, less or none of the items on bid.
5. All bids are to be submitted per unit price, i.e., gal. lb., etc.
6. Bids will be considered only by LINE ITEMS and will be awarded accordingly.
7. Any deviation from packaging specified must be noted. On small items, size of case should be noted.
8. Bidder is required to stamp each bid form with company logo and each sheet should be signed by the person or persons completing the bid form.
9. Bidder is asked to enter NO BID where materials meeting these specifications cannot be furnished. Voluntary alternates will be accepted and must be noted with an asterisk.
10. Only those bidders who are awarded bids will be notified.
11. Any questions may be directed to this office. Call (731) 536-4226.
12. MATERIAL SAFETY DATA SHEETS MUST ACCOMPANY ALL BIDS.
13. All invoices must be sent to this address:

Obion County Board Of Education  
802 CC Gurien Drive  
Troy, TN 38260

## SPECIFICATIONS

1. Cleaner/Deodorizer – Specifications: Packaged in (5) gallon containers. Product should have PH 7.0 – 7.5 and phosphate free. Product should be equal/ compatible to Maxim Fresh.
  2. Brooms - Specifications: Product should be # 1 grade corn untrimmed broom.
  3. Mop Compound – Specifications: Packaged in (5) gallon containers. Concentrated cleaner should have PH 7.0 – 7.4 biodegradable, phosphate free and rinse free. Product should be equal/compatible to Spartan's Damp Mop or Betco Ph 7.
  4. Tile Floor Wax – Specifications: Packaged in (5) gallon containers. Product should have PH 9.2 – 9.6. Product must be slip resistant. 25% solid minimum. Product should be equal/compatible to Spartan's I-SHINE.
  5. Garden Sprayers – Specifications: Product should be (3) gallon containers with plastic pump-up sprayer.
  6. Glass Cleaner – Specifications: Packaged in (5) gallon containers. Product should be concentrated liquid cleaner to be used with spray bottles. Product should be equal/compatible to Taylor's Crystal A-Plus Glass Cleaner.
  7. Liquid Hand Cleaner – Specifications: Packaged in (5) gallon containers. Product should be biodegradable and phosphate free with PH 7.5 –8.0. Product should be equal/compatible to Taylor's Lotion Plus Hand Cleanser.
- SAMPLES MUST BE SUBMITTED**
8. Cleaner/Disinfectant – Specifications: Packaged in (5) gallon containers. Product should have PH concentrate 8.1 – 8.5. Product should be 100% biodegradable and phosphate free. Product should be equal/compatible to LYSOL.
  9. Bathroom Cleaner – Specifications: Packaged in quart containers. Product should be safe on all bathroom fixtures and non-acid. Product should have PH concentrate 6.0 –7.0, biodegradable and phosphate free. Packaged 12 quarts per case. Product should be equal/compatible to Spartan's NABC.
  10. Standard Strength Stripper – Packaged in (5) gallon containers. Product should be biodegradable and phosphate free with PH concentrate 13.7 –13.9. Product should rinse completely with hot or cold water.
  11. Rubber Gloves – Specifications: Product must be LATEX with embossed grip and flock lining. Prices to be furnished for sizes as indicated on bid sheet.
  12. Spray Heads – Specifications: Packaged (1) each. Product should be trigger sprayer with nylon filter.

13. Urinal Screens – Specifications: Packaged (12) to a box. Product should be individually wrapped and deodorizing.
14. Scouring Pads – Specifications: Packaged (10) per box. Product should be medium duty. Product should be equal to Commercial Scouring Pad #90 –96.
15. Screen Disc – Specifications: Product should be #120 grit. Prices to be furnished for sizes on bid sheet.
16. Shop Towels – Specifications: Product should be packaged in (20) to (30) lb. Box. Product should be made of 100% cotton.
17. Disposable Gloves – Specifications: Product should be packaged 100 per box, medium and large in size. Product must be LATEX NON-STERILE powder free disposable glove.
18. Feather Dusters – Specifications: Duster must be made of ostrich feathers (10”-12”) with plastic handle. Overall length is 24”.
19. Wet Mop Frame w/ Handle – Specifications: Frame should be metal and to fit 16 oz. & 24 oz. wet mop heads with quick release. Handle should be wood and 60” in length.
20. Lambs Wool Applicator Pad – Specifications: Pad should be synthetic lamb’s wool and measure 12”x5” with  $\frac{3}{4}$ ” pile.
21. Dust Mop Handles – Specifications: Product should be clamp style frame. Handle should be wood.
22. Gym Floor Finish – Specifications: Packaged in (5) gallon containers. Product should have urethane ester, single component and ready to use. Product should be equal/compatible to Hillyard’s Gold Medalist Gym Finish.
23. Cleaner/Degreaser – Specifications: Packaged in (5) gallon containers. Product should be equal/compatible to SPARTAN’S B-H 38.
24. Mop Bucket – Specifications: 35 quart bucket with downward pressure wringer. Product must be heavy duty. Product should be equal/compatible to Rubbermaid.
25. Floor Polish – Specifications: Packaged in (5) gallon containers. Product must be equal/compatible to HILLYARD’S DISCOVERY 2000.
26. Dust Mop Heads – Specifications: Product should be cotton industrial dust mop with ties and measure 18”x5”, 24”x5” w, 36” x 5”w, 48”x5”w and 72”x5”w.

27. Liner, Waste Receptacle – Specifications: 16x14x36 minimum requirements, 1.5 mil, 250 per case, 30 gallon, black. **SAMPLES MUST BE SUBMITTED**  
22x14x58 minimum requirements, 1.5 mil, 100 per case, 55 gallon, black.  
**SAMPLES MUST BE SUBMITTED**
28. Toilet Tissue- Specifications: 1000 sheets per roll, 1 ply, facial quality, 96 rolls per case.
29. Floor Pads- Specifications: 20 inch, 5 per box
30. Dust Mop Frames: Specifications: 18” x5” plated with swivel snap, 24”x5” plated with swivel snap, 36”x5” plated with swivel snap, 48”x5” plated with swivel snap
31. Janitor’s Cart: Specifications: Constructed of sturdy, smooth, seamless “Duramold”, bucket platform holds most sizes of buckets and wringers, deep shelves to store supplies, and must come with vinyl bag. Product must be equal/compatible to RUBBERMAID.
32. Terrazzo Floor Finish: Specifications: Terrazzo sealer/finish. Petroleum base and buffable. Should be equal/compatible to HILLYARD’S ONYX SEAL.
33. Dustpans: Specifications: Made of heavy duty plastic
34. Disinfectant Wipes: Specifications: Product should be packaged by the case. Should be equal/compatible to Clorox Disinfectant Wipes. Quantity based on case of 12.
35. Facial Tissue: Specifications: Product should be packaged by the case. Should be equal/compatible to Kleenex Facial Tissue. Quantity based on case of 30.
36. Liquid Spill Absorbent: Specifications: Product should be packaged by the case. Should be equal/compatible to Super-Sorb Absorbent.
37. Bleach: Specifications: Product should be packaged by the case. Should be equal/compatible to Pure Bright Bleach.
38. Laundry Detergent: Specifications: Product should be packaged in 40 lb. container. Heavy duty laundry powder.
39. Wet Mop Heads: 24 oz rayon mop heads. Quantity based on 12 per case.

**NOTE: Brand names and model numbers are used for identification purposes only.**

**BID DOCUMENT**

<b><u>ITEM</u></b>	<b><u>QUANTITY</u></b>	<b><u>PRICE</u></b>
1. Cleaner/Deodorizer	200 Gal.	_____/Gal.
2. Brooms	36 Each	_____/Each
3. Mop compound	100 Gal.	_____/Gal.
4. Tile Floor Wax	300 Gal.	_____/Gal.
5. Garden Sprayer	12 Each	_____/Each
6. Glass Cleaner	100 Gal.	_____/Gal.
7. Liquid Hand Cleaner	150 Gal.	_____/Gal.
8. Cleaner Disinfectant	200 Gal.	_____/Gal.
9. Bathroom Cleaner	420 cases	_____/case
10. Standard Strength Stripper	100 Gal.	_____/Gal.
11. Rubber Gloves (Medium)	100 Pair	_____/Pair
(Large)	200 Pair	_____/Pair
12. Spray Heads	150 Each	_____/Each
13. Urinal Screens	200 each	_____/Each
14. Scrub Pads	100 Each	_____/Each
15. Screen Disc 20"	20 each	_____/Each
16. Shop Towels	20 Cases	_____/Case
17. Disposable Gloves	40 cases	_____/Case
18. Feather Dusters	48 Each	_____/Each
19. Wet Mop Frame w/Handle	48 Each	_____/Each
20. Lamb's Wool Pads	24 Each	_____/Each
21. Dust Mop Handles	24 Each	_____/Each

22. Gym Floor Finish	75 Gal.	_____/Gal.
23. Cleaner/Degreaser	50 Gal.	_____/Gal.
24. Mop Buckets w/Wringer	10 Each	_____/Each
25. Floor Polish	40 Gal.	_____/Gal.
26. Dust Mop Heads	(18") 24 each	_____/Each
	(36") 24 Each	_____/Each
	(48") 24 Each	_____/Each
27. Trash can liners (16x14x36)	300 cases	_____/Case
	(22x14x58) 250 cases	_____/Case
28. Toilet tissue	150 cases	_____/Case
29. Floor pads		
	20 inch natural hair 10 cases	_____/Case
	20 inch white 50 cases	_____/Case
	20 inch black 20 cases	_____/Case
	20 inch green 10 cases	_____/Case
	20 inch red 10 cases	_____/Case
30. Dust Mop Frames (18")	6 each	_____/Each
	Dust Mop Frames (36") 6 each	_____/Each
	Dust Mop Frames (48") 6 each	_____/Each
31. Janitor's cart	4 each	_____/Each
32. Terrazzo Floor Finish	30 gal.	_____/Gal.
33. Dustpans	20 each	_____/Each
34. Disinfectant Wipes	250 cases	_____/Case

35. Facial Tissue	100 cases	_____ /case
36. Absorbent	20 cases	_____ /case
37. Bleach	20 cases	_____ /case
38. Laundry Detergent	20 each	_____ /Each
39. Wet Mop Heads	30 cases	_____ /case

**NOTE: All amounts are approximate. More or less of any item may be purchased.**